FOLLOW

DIOCESE OF SAN BERNARDINO · OFFICE OF VOCATIONS

Recommendation Questionnaire

CONFIDENTIAL

STEP 1
The candidate writes his name below and gives you this form.

STEP 2
Please answer honestly; write N/A where something does not apply.

STEP 3
Mail it directly to the Vocations Office in a sealed envelope. Please do not return it to the candidate.

Name of candidate

About you

COMPLETED BY THE REFERENCE

Your name

Phone or email

Known the candidate from (mm/yyyy)

To (mm/yyyy)

In what capacity have you known him?

☐ I do not know the candidate well enough to complete this form ☐ I know the candidate enough to complete this form

☐ I would like to talk to the Vocation Director personally. I have some reservations and/or concerns

Ratings

CHECK ONE BOX PER ROW

QUALITY	POOR	BELOW AVG.	AVERAGE	ABOVE AVG.	SUPERIOR	NO BASIS TO JUDGE
Discipleship How would you evaluate his level of discipleship at this time in his life?	☐	☐	☐	☐	☐	☐
Reliability When the candidate voluntarily makes a commitment to perform a task, in your opinion, how has the task been done, i.e. in a timely and satisfactory manner?	☐	☐	☐	☐	☐	☐
Industry How well does the candidate look for constructive ways to channel his energies and abilities as opposed to being scattered or misdirected?	☐	☐	☐	☐	☐	☐
Emotional Maturity How well does the candidate exhibit stability and/or an ability to tolerate stress, to work cooperatively and to cope with unusual difficulties?	☐	☐	☐	☐	☐	☐
Collaborative Styles How well does the candidate work with others regardless of their sex, age, color, or creed?	☐	☐	☐	☐	☐	☐
Professional relationships: how well does the candidate work with people he disagrees with?						
With superiors	☐	☐	☐	☐	☐	☐
With peers	☐	☐	☐	☐	☐	☐
With subordinates	☐	☐	☐	☐	☐	☐

Adaptability How well does the candidate exhibit a tolerance and capacity for new ideas?	☐	☐	☐	☐	☐	☐
Judgment How well does the candidate make judgment and elicit respect?	☐	☐	☐	☐	☐	☐
Social Adaptability How well do you feel the candidate can comfortably adjust to the pressures of communal living?	☐	☐	☐	☐	☐	☐
Interpersonal Relationship How well does the candidate relate to his peers? i.e. sociability.	☐	☐	☐	☐	☐	☐
Interests How well does the candidate make use of his free time?	☐	☐	☐	☐	☐	☐
Physical Condition and Health How well is the candidate's physical health? How seriously does he take his physical condition?	☐	☐	☐	☐	☐	☐

Comments on any of the ratings above (please refer to the quality by name):

Mood and Outlook: Describe the candidate's general mood.

☐ Optimistic ☐ Depressed ☐ Pleasant

☐ Pessimistic ☐ Positive ☐ Sour

☐ Joyful ☐ Sarcastic ☐ Sensitive

Explain:

Vocation and character

COMPLETED BY THE REFERENCE

Has the candidate ever discussed his vocation with you? How recently? What were your impressions?

Please comment as regards his spiritual readiness to study for the priesthood: Does he exhibit a prayer life? Has he been receiving spiritual direction? Has he been involved in ministry?

Do you have any knowledge which might indicate that the applicant is not of good character?

☐ Yes ☐ No

If yes, please explain:

Do you have any knowledge which might indicate that this applicant is, or has been chemically dependent?

☐ Yes ☐ No

If yes, please explain:

Have you observed any inappropriate actions from this candidate?

☐ Yes ☐ No

If yes, please explain:

Please add any significant information or impressions which has not been brought out by the preceding questions:

Overall recommendation of this candidate for the priesthood. Check one.

☐ Yes ☐ No

Please explain:

Your signature

Date

REFERENCE: PLEASE MAIL THE COMPLETED FORM TO

Office of Vocations · Diocese of San Bernardino
12716 Oriole Ave., Grand Terrace, CA 92313

Prefer to fill it in online?
form.jotform.com/252475523850055

Thank you for your time and consideration.